

Purchasing Department
Madison County Board of Supervisors
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13 July 2016

District 1 Supervisor Sheila Jones
District 2 Supervisor Trey Baxter
District 3 Supervisor Gerald Steen
District 4 Supervisor David Bishop
District 5 Supervisor Paul Griffin

Subject: Authority to Advertise for Term Bids

Dear Board Members:

State law allows counties to advertise for and then award term bids for the purchase of commodities and construction services. An awarded term bid locks-in the price of the commodity or construction service for the duration of the term bid period and removes the need to advertise or get quotes for each individual purchase that exceeds a purchasing threshold (two quotes are normally required for purchases greater than greater than \$5,000; advertising is generally required for purchases greater than \$50,000 except for state contract items). The standard requisition and purchase order safeguards are still required when using term bid pricing.

Term bids are primarily used by the Road Department; however, other departments such as Buildings and Grounds and Parks will occasionally use them.

Most county term bids are for a one-year period, which corresponds with the fiscal year. Due to the volatility of oil prices, the county tends to get lower prices for asphalt and asphalt-related products and services when using a shorter six-month term bid period.

I hereby request authority to advertise for term bids for the following:

Asphalt and Asphalt-Related Products and Services for the Period 1 October 2016 – 31 March 2017:

SC1 Type II Asphalt

SC1 Type 8 Asphalt

BB 1 Asphalt

Cold Mix Asphalt

CRS2 Liquid Asphalt

Haul and Lay Asphalt (county selected and paid asphalt vendor)

Hauling and Lay Asphalt (contractor provided asphalt)

Road Reclamation

Cold Milling

Road Base Repairs

Various Products and Services for the Period 1 October 2016 – 30 September 2017:

CR 610Base

#7 Washed Limestone

#57 Washed Limestone

#57 Non-Washed Limestone

#89 Washed Limestone

#89 Non-Washed Limestone

Rip-Rap

Clay Gravel

Washed Road Gravel

Fill Dirt

Mud-Jacking

Concrete Construction

Polyurethane Foam Applications

Road Striping

Polyethylene Pipe and Couplings

Coated Galvanized Corrugated Metal Pipe

Tank Car Culverts and Flat Car Decks

Concrete Bridge Slabs

Creosote Bridge Timbers

Bridge Construction and Repair

Tied Concrete-Block Mats

Clearing & Grubbing County ROW

Mulching County ROW

Seeding County ROW

Thank you in advance for your consideration of this request.

Hardy Crunk
Purchase Clerk